MINISTRY OF SOCIAL WELFARE

Allocation of Business

1. National policy regarding social welfare.
2. Community development with particular emphasis on disadvantage segment of the society.
3. National Council of Social Welfare.
4. Child welfare and coordination of activities of other Ministries,Division and orgnizations in connection with social welfare.
5. Administration of Voluntary Social Welfare Agencies(Registration and Control) Ordinance, 1961(Ordinance No,XL VI of 1961)and the Children Act,1974(Act No. XXXIX of 1974).
6. Matters relating to the directorate of Social Service.
7. Grants-in -aid to Voluntry Social Services.
8. Administration of Vagrancy Act and the vagrant and destitute houses, poor houses and orphanages.
9. Education, Training and Rehabilitation of the handicapped.
10. Beggary, vagrancy, Juvenile,delinquency and other after-care programmes.
11. Probation, parole and after -care of released prisoners.
12. Dealing and agreements with international organisation in the field of social welfare.
13. United Nations International Children's Emergency Fund(UNICEF)and other concerned international bodies/ foreign agencies dealing with welfare of the under privileged.
14. Liaison with International Organisation and matters relating to treaties and agreements with others countries and world bodies relating to subjects allotted to this Ministry.
15. Inquiries and statistics on any of the subjects allotted to this Ministry.
16. All laws on subjects allotted to this Ministry.
17. Fees in respect of any of the subjects to this Ministry except fees taken in courts.

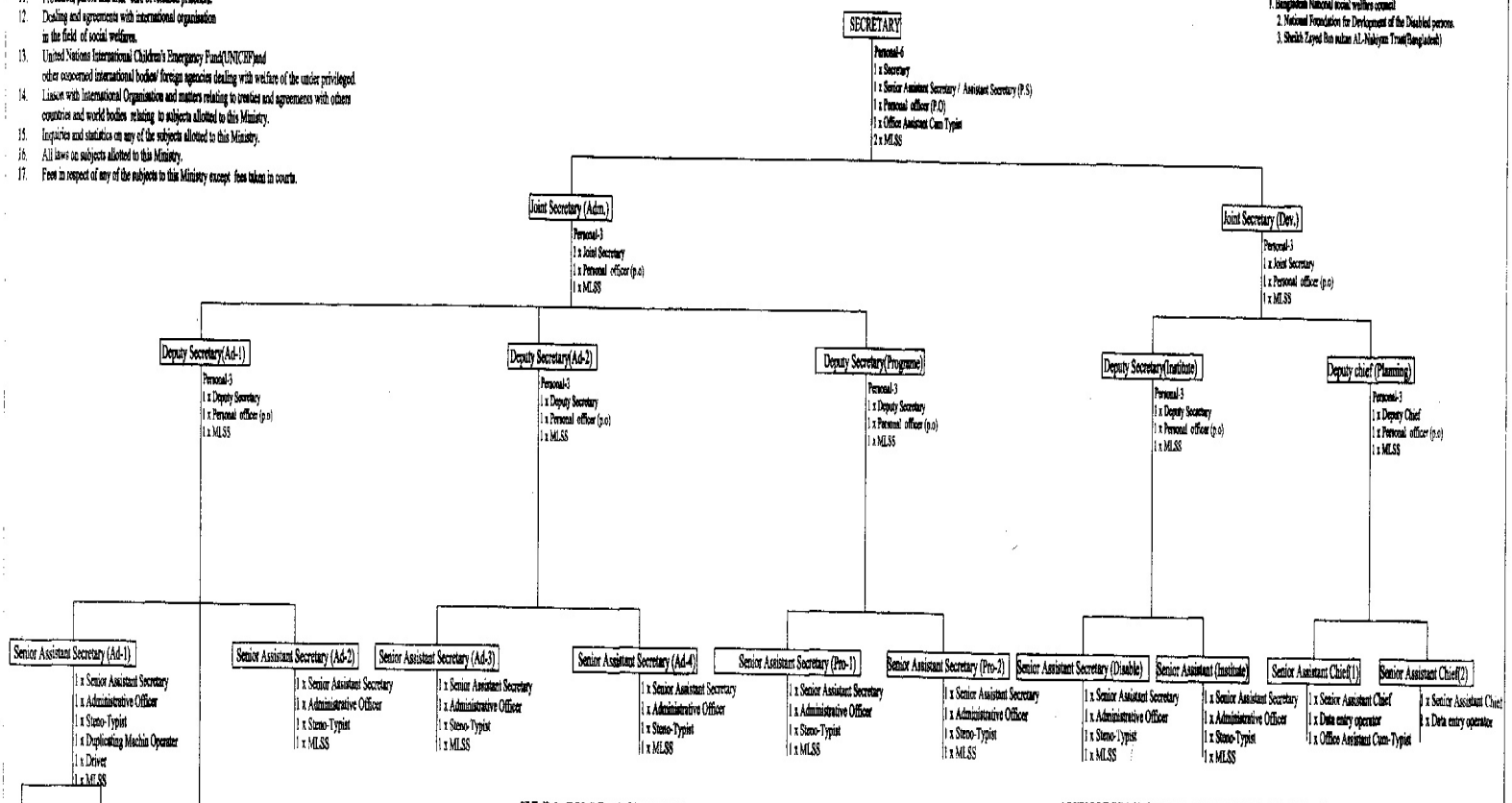
LIST OF ATTACHED ORGANISATIONS

Departments / office / Institute

1. Departments of social services

AUTONOMUS / SAMI-AUTONOMUS BODIES

1. Bangladesh National social welfare council
2. National Foundation for Development of the Disabled persons.
3. Sheikh Zayed Bin sultan AL-Nahayan Trust(Bangladesh)



SUMMARY OF MANPOWER

SL. NO	NAME OF POST	NO.OF POST
1.	class-1 secretary	1
2.	Joint secretary	2
3.	Deputy secretary	4
4.	Deputy chief	1
5.	Sr.Asstt.secy./ Asstt.secy	8
6.	P.S. to Secretary (Sr.Asstt.secy./ Asstt.secy)	1
7.	Sr.Asstt.Chief./ Asstt.Chief	2
8.	Accounts officer	1
		20
	CLASS -II	18
	CLASS -III	18
	CLASS -IV	20
	GRAND TOTAL	= 76

AUTHORISATION OF TRANSPORT, OFFICEEQIPMENT AND MISCELLANEOUS POINTS

1. TRANSPORT
   a. 1x Jeep
   b. 2x Micro bus
   c. 1x Motor cycle
1. OFFICE EQUIPMENT
   a. 1x T.V
   b. 2x FAX
   c. 1x Internet
   d. 22 x Computer
   e. 2x Photocopyer
   f. 1x Duplicationg machine

3.MISCELLANEOUS POINTS

a. Private use of Government Transport on payment will be as per Latest Government Instruction.

b. Transport ,Office equipment and air-conditioner cooler held in excess of the above authorisation to be handed over to the Directorate of Government Transport controller of Printing, Stationery, Forms and Publications and Publications and Public Works Department respectively.

C. In future fresh purchase of transport ,office equipment Air-conditioner cooler etc. Out of Revenue and Development (project) budget will not exceed above authorisation unless permitte by the competent authority. New purchase if any sanctioned by the competent authority will be processed after obtaining non-availability certificate from concerned authority i.e. Directorate of Government Transport , controller of printing, Stationery, Forms and Publications and Chief Engineer,P.W.D. as the case may be.

05/07/08
এনায়েত হোসেন
সহকারী সচিব
সমাজকল্যাণ মন্ত্রণালয়
গণপ্রজাতন্ত্রী বাংলাদেশ সরকার।

04/7/08
ডাঃ শামীম আরা বেগম
উপ-সচিব
সমাজকল্যাণ মন্ত্রণালয়
বাংলাদেশ সচিবালয়, ঢাকা।

27/7/2008
এ বি এম আবদুস সাত্তার
যুগ্ম সচিব
সমাজকল্যাণ মন্ত্রণালয়

28/7/2008
দেওয়ান জাকির হোসাইন
সচিব
সমাজকল্যাণ মন্ত্রণালয়
গণপ্রজাতন্ত্রী বাংলাদেশ সরকার